



## Quality Policy

BizWings (Thailand) Co., Ltd. will consistently provide professional services that meet or exceed the expectation of our clients. We have embedded high quality of service into our core value, which we have been upholding and practicing seriously and consistently.

We have identified the following Quality Objectives and we will endeavor to:

- Provide a high quality of service to satisfy our clients' requirements.
- Deliver our services on time.
- Add value through our professionalism and expertise.
- Maintain an effectively trained staff and management.

We are committed to maintaining and continually improve our quality through the close supervision of our directors and senior managements. We therefore appoint the key personnel, who are responsible and accountable for quality as follows.

- Overall quality: Mr. Junnosuke Kurachi, CEO
- Accounting service quality: Mr. Junnosuke Kurachi, CEO
- Advisory service quality: Mr. Junnosuke Kurachi, CEO
- Human Resource Support service: Mr. Kansak Wattasirichai, Senior Manager
- Corporate Secretary service: Ms. Aparat Siripat, director

The appointed personnel shall be responsible for ensuring the high quality is maintained, the proper review of work prior to delivery is conducted and the clients' satisfaction is achieved. They also be responsible to handle the complaints and allegation that is resulted from the quality issue, and ensure such incident is taken seriously and is input in a long-term quality control measures to prevent the repetition of the incident. The complaints and allegation handling procedures is documented in Appendix A of this policy.

Policy:  <b>Quality Policy</b>		Reference Number: <b>QC-01</b>
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Approved by: <b>Board of Directors</b>	Effective Date: <b>May 1, 2021</b>	Prior Version Date: -