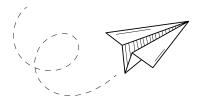
WORKING WITH US



INFORMATION SESSION FOR MANAGEMENT



KICK OFF MEETING WITH WORKING TEAMS



FIRST REVIEW MEETING



SECOND REVIEW MEETING



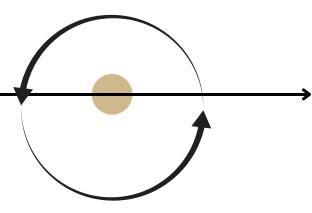
FINAL REVIEW MEETING



ONGOING CHECK-IN



USUAL



- Brief info session on the services to ensure the management know how things work
- Q&A session to answer any potential questions regarding the services

Client's working team and BizWings' working team will come together in this meeting to discuss pratical matters on how to collaborate to ensure seamless coordination

After first month of service, the first review meeting will be arranged for any work collaboration adjustments needed and get feedback on the collaboration

After month 2 of service, another review meeting will be set up to address any remaining collaboration needs

At the end of month 3 of service, the final review will be set up to discuss any outstanding issue before going to Business As Usual phase

- Ongoing check-in
- Annual satisfaction survey